



Announcement for electronic Annual General Meeting of Shareholders (via audio webcast) Alfen N.V.

Announcement for the electronic Annual General Meeting of Shareholders (the AGM) of Alfen N.V., Almere, the Netherlands (the Company) to be held on Thursday, 7 April 2022 at 2.00 p.m. (CET). Formally, the meeting will be held at the head offices of Alfen N.V., Hefbrugweg 28, 1332 AP Almere, the Netherlands.

In accordance with the provisions of the Temporary Act Covid-19 Justice and Safety, shareholders can only attend the meeting electronically through an audio webcast. Votes for this meeting can only be cast by proxy to the Notary.

The following agenda items are scheduled for this AGM:

1. Opening
2. 2021 Annual Report
 - (A) Report of the Management Board for 2021
 - (B) Remuneration Report for 2021 (advisory vote)*
 - (C) Proposal to adopt the Financial Statements for 2021 as included in the 2021 Annual Report *
3. Reservation and dividend
 - (A) Explanation of dividend and reserve policy
 - (B) Explanation of reservation of profits for 2021
4. Discharge of the members of the Management Board and the Supervisory Board from liability for the exercise of their duties
 - (A) Proposal to discharge the members of the Management Board from liability*
 - (B) Proposal to discharge the members of the Supervisory Board from liability*
5. Proposal to amend the remuneration policy of the Management Board *
6. Management Board
 - (A) Proposal to reappoint Mr M. Roeleveld as member of the Management Board*
 - (B) Proposal to reappoint Mr J. van Rossen as member of the Management Board*
 - (C) Proposal to appoint Ms M.K. Lesh as member of the Management Board*
7. Proposal to reappoint Mr H. ten Hove as member of the Supervisory Board*
8. Authorities of the Management Board



- (A) Proposal to extend the designation of the Management Board as the competent body to issue shares and/or grant rights to subscribe for shares and to limit or exclude pre-emptive rights for a period of 18 months*
 - (B) Proposal to authorize the Management Board to cause the Company to acquire own shares for a period of 18 months*
9. Proposal to appoint PWC as the external auditor for 2023*
10. Any other business
11. Closing

*The items marked with an * are voting items. Agenda item 2(B) concerns an advisory vote. The other items are on the agenda for discussion only.*

The meeting documents (including the agenda and explanatory notes and the 2021 Annual Report) are available on the Company's website (www.ir.alfen.com). The aforementioned documents are also available free of charge at the offices of the Company (Alfen N.V., Investor Relations, Hefbrugweg 28, 1332 AP Almere, the Netherlands, telephone: +31 (0)365493400, e-mail: ir@alfen.com).

PARTICIPATION INSTRUCTIONS

Record Date

For this electronic meeting, the persons entitled to vote and attend the meeting are those who (i) on **Thursday 10 March 2022 at 5.00 p.m. (CET)**, after all additions and deductions at that date (the **Record Date**) have been processed, are registered in the registers of the records of the intermediaries as defined in the Securities Giro Transfer Act (*Wet giraal effectenverkeer*) (the **Intermediary**), showing who is entitled to the shares on the Record Date, and (ii) have been registered.

Application

A shareholder will have access to the electronic meeting (the audio webcast) if:

- (1) he/she has applied as from **Friday 11 March 2022** and no later than on **Thursday 31 March 2022 at 5.00 p.m. (CET)** via www.abnamro.com/evoting or via the Intermediary in whose records he/she is listed as holder of deposit shares, with ABN AMRO Bank N.V. ("ABN AMRO"). In all circumstances, the Intermediary will need to issue a statement via www.abnamro.com/intermediary, no later than **Friday 1 April 2022 at 1.00 p.m. (CET)**, stating that the deposit shares were registered in the name of the holder thereof on the Record Date. In addition, the Intermediaries are requested to include the full address details of the relevant ultimate beneficial holders in order to be able to verify the shareholding on the Record Date in an efficient manner; and
- (2) he/she has subsequently, ultimately on **Monday 4 April 2022**, sent an e-mail to Alfen N.V., Investor Relations (ir@alfen.com), containing the request to attend the electronic meeting (via audio webcast), with reference to the shareholder's name and the registration number for the AGM provided to him/her by ABN AMRO.

Alfen N.V. will then provide the shareholder concerned by e-mail with login details for the audio webcast.

Granting of proxy to the Notary



Shareholders who wish to vote, are requested to grant a proxy with voting instructions to J.J.C.A. Leemrijse, civil law notary of Allen & Overy LLP, Amsterdam office, individually (the **Notary**), with the power of substitution, provided that they have applied for the meeting in time in the manner described above.

Electronic proxy to the Notary

Shareholders may grant an electronic proxy including a voting instruction to the Notary until **Thursday 31 March 2022 at 5.00 p.m. (CET)** at the latest. This is possible via www.abnamro.com/evoting.

Written proxy to the Notary

A form for a written proxy to the Notary is available and can be asked for at the company (Alfen N.V., Investor Relations, Hefbrugweg 28, 1332 AP Almere, telephone +31 (0)36 5493400; email: ir@alfen.com). The completed proxy form must be sent to ABN AMRO, by e-mail (ava@nl.abnamro.com) and must be in the possession of ABN AMRO at the latest on **Thursday 31 March 2022 at 5.00 p.m. (CET)**.

WRITTEN QUESTIONS AND INFORMATION

From today until **Monday 4 April 2022 at 5.00 p.m. (CET)** the latest, shareholders may submit written questions about the items on the agenda. These questions will, possibly combined, be dealt with and discussed at the latest at the meeting. For these questions and for general information please refer to Alfen N.V., Investor Relations, Hefbrugweg 28, 1332 AP Almere, the Netherlands (telephone: +31(0)365493400, e-mail: ir@alfen.com).

Alfen N.V. also offers the possibility to registered shareholders to ask (follow up) questions during the meeting about the various items on the agenda.

WEBCAST

The meeting will be broadcast live and integrally by means of an audio webcast. The Company's investor relations manager (e-mail address: ir@alfen.com) will send an e-mail to the registered shareholders with the login details for the audio webcast.

Almere, 23 February 2022

Management Board
Alfen N.V.

CONTACT

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